

## FUNCTIONS AND POWERS DELEGATED TO OFFICERS

1.	<b>TERMINOLOGY:</b>	
The use of the word “officers” means all employees and staff engaged by the Council to carry out its functions. This word is also used instead of “employees” to cover those engaged under short term, agency or other non-employed situations.		
<b>General:</b>		
The full Council may engage such staff (referred to as officers) as it considers necessary to carry out its functions. The appointment of staff is a non-executive responsibility. Statutory requirements relating to the employment of officers are set out in the Officer Employment Procedure Rules in Part 4 of this Constitution. Appointment of staff below chief officer level must be the responsibility of the Head of Paid Service or their nominee.		
<b>Management Structure:</b>		
The Council’s management structure is headed by the Chief Executive, who has overall management responsibility to the Council for the management of its affairs. The Chief Executive is the Returning Officer for District Council elections.		
Below the Chief Executive are several groups of services:		
<b>Service:</b>	<b>Headed by:</b>	
Executive	Chief Executive	
Planning, Housing and Environmental Health	Director of Planning, Housing and Environmental Health	
Central Services	Director of Central Services & Deputy Chief Executive	
Financial and IT	<del>Director of Finance and Transformation</del> <u>Head of Finance and s151 Officer</u>	
Street Scene, Leisure and Technical	Director of Street Scene, Leisure and Technical Services	
The <del>Chief Executive and the four Directors</del> <u>above officers</u> make up the Council’s Management Team. The Management Team, led by the Chief Executive, is responsible for co-ordinating the corporate management of the authority.		